

# Little Flower Catholic School

## Technology Acceptable Use Policy

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### **Purpose:**

The purpose of this Technology Acceptable Use Policy is to ensure that all students and parents understand the appropriate use of school-provided iPads and laptops. This policy is designed to maintain a safe and respectful digital environment for all students.

### **Scope:**

This policy applies to all students and parents/guardians of Little Flower Catholic School who use school-provided iPads and laptops.

### **Policy:**

#### **1. Device Usage:**

- School-provided iPads and laptops are to be used for educational purposes only.
- Devices must remain on school premises and are not to be taken home.

#### **2. Respectful and Ethical Use:**

- Students must use devices in a manner that is respectful to teachers, staff, and fellow students.
- All content accessed, created, or shared on these devices must align with the values and standards of Little Flower Catholic School.

#### **3. Internet Safety:**

- Students must not access inappropriate websites or content.
- Personal information should never be shared online.
- Any suspicious or inappropriate activity must be reported to a teacher or school administrator immediately.

#### **4. Privacy and Security:**

- Students must respect the privacy and personal information of others.
- Passwords and login credentials should never be shared.
- Students should not attempt to bypass or disable security settings or filters.

## 5. Care of Devices:

- Students are responsible for the proper care and handling of school-provided iPads and laptops.
- Devices should be handled gently, kept clean, and stored safely when not in use.
- Any damage or technical issues must be reported to a teacher or school administrator immediately.

## 6. Prohibited Actions:

- Downloading or installing unauthorized software or applications.
- Using the device to engage in cyberbullying or harassment.
- Accessing or attempting to access another student's or teacher's account.
- Modifying device settings without permission.

## 7. Consequences:

- Failure to comply with this policy may result in disciplinary action, including but not limited to loss of device privileges, detention, or suspension.
- Parents/guardians may be held financially responsible for any damage resulting from negligent or intentional misuse of the devices.

## Agreement:

By signing this document, both students and parents/guardians acknowledge that they have read, understand, and agree to abide by the Technology Acceptable Use Policy of Little Flower Catholic School. We understand the importance of responsible digital citizenship and commit to using school-provided devices in a respectful, ethical, and safe manner.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_